



**The Cambridge City Foodbank**  
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## TRUSTEES

The Cambridge City Foodbank (CCFb) was established in July 2010 to provide 3 days' worth of food, packed according to family unit size, to people who find themselves in crisis need and unable to buy food. It now supports on annual basis around 4,900 people of which 38% are children. In the past year 48 metric tonnes of non-perishable food was collected from 66 churches, 26 schools, 20 businesses, 27 community groups and collections in 8 supermarkets. It was donated to those referred to CCFb by one of the 116 active voucher distributing agencies. In addition those in fuel poverty are supported with top-up payments on their pre-payment meters. Recently a selection of fresh food has been added to the range of special items like toiletries from which clients are free to choose to supplement the donated food. To meet the strategic challenges of the demand for its services, the trustees are looking for individuals with the skills, vision, values and commitment to join its established and active Board.

The main purpose of CCFb is the relief of poverty within Cambridge and surrounding villages. It is run by a incorporated registered charity, the seven current trustees, two of whom are not seeking re-election, were recruited from the three Cambridge churches of different denominations of the Christian faith, namely Cambridge Community Church (C3), Our Lady and the English Martyrs (OLEM) and St Paul's, which initiated the charity. The trustees now want to recruit up to four more trustees to strengthen and widen the skills and experience represented on the board. In doing so they will choose those whose skills and experience would most benefit the charity and whose personal values accord with the charity's founders and of the Trussell Trust, whose Foodbank Network CCFb is a member.

The Trussell Trust states that: "Whilst we are a Christian organisation, we serve people of all faith groups and beliefs or none. We are passionate about inclusion and being non-judgemental is central to what we do. We believe that everyone has the right to have food on their plate, dignity, skills, a chance to work and hope for the future. We operate according to Christian principles of compassion, honesty, integrity, openness, kindness and care of all people, regardless of backgrounds or beliefs. We believe in turning faith into practical action, living out God's love for the poor."

This is an exciting opportunity to contribute towards the work of the foodbank in Cambridge at a time of change and development, and to utilise your skills and experience in a challenging and worthwhile environment. We are looking for trustees who live or work locally, with strong strategic planning experience and good local networks, combined with a commitment to the service we deliver.

[PTO]



The Charity has an effective existing management team with full day to day responsibility for running the foodbank. The role of the trustees is to provide oversight and, when needed, advice to the management team. For that reason it is helpful if individual trustees have experience and skill in specific areas. In particular, we are currently looking for individuals who have experience in one or more of the following:

- accountancy
- fundraising
- public relations i.e. media and promotion
- human resource management

By regularly preparing for, attending, and playing a full part in Trustee meetings, and supporting the foodbank through participation in agreed projects, Trustees will be responsible for:

- developing CCFb's vision and strategic direction. Identifying key issues and opportunities, and actively contributing to setting policy and objectives; fully involving volunteers.
- maintaining an awareness of CCFb's business, setting targets, and evaluating performance to ensure that the needs of the local community are being met.
- ensuring that CCFb's governance arrangements are fit for purpose and complied with.
- monitoring the financial position of the Service, ensuring that it operates within its means and that resource allocation is in line with our objectives.
- proactively seeking to further the strategic objectives of the foodbank and acting in our best interests at all times. In particular, representing the foodbank externally to a variety of audiences.

Personal skills and qualities:

- commitment to the aims, principles and policies of the foodbank
- ability to understand and accept their responsibilities and liabilities as trustees
- ability to think creatively and strategically, and exercise good, independent judgement
- effective communication skills and ability to work effectively as a member of a team
- ability to act as an active and credible ambassador for the foodbank with external audiences
- numeracy to the extent required to understand CCFb accounts with the support of a treasurer

Further information about the charity can be found on our website

[www.cambridgecityfoodbank.org.uk](http://www.cambridgecityfoodbank.org.uk). If there are questions or clarifications about this role which applicants wish to discuss in advance of writing a letter of application, please do not hesitate to contact Dr David Livesey, chair the trustees, via [chair@ccfb.org.uk](mailto:chair@ccfb.org.uk) and/or Jon Edney, CCFb's Director/Coordinator, via [jon.edney@ccfb.org.uk](mailto:jon.edney@ccfb.org.uk).

Letters of application, together with the names of two referees, which must arrive no later than Monday 1<sup>st</sup> May, should be addressed to David Livesey, Chair of the Trustees, either at Cambridge City foodbank, [trustees@cambridgecityfoodbank.org.uk](mailto:trustees@cambridgecityfoodbank.org.uk) or 2 Orwell House, Cowley Road, Cambridge CB4 0PP.