



The Cambridge City Foodbank
2 Orwell House
Cowley Road
Cambridge
CB4 0PP
T 07772 538628
E info@cambridgecityfoodbank.org.uk
www.cambridgecityfoodbank.org.uk

TRUSTEES

The Cambridge City Foodbank (CCFb) was established in July 2010 to provide 3 days' worth of food, packed according to family unit size, to people who find themselves in crisis need and unable to buy food. It now supports on annual basis around 9,046 people of which 38% are children. In the past year 91.4 metric tonnes of non-perishable food was collected from 73 churches, 36 schools and colleges, 35 corporations, 27 community groups and collections in 16 supermarkets. It was donated to those referred to CCFb by one of the 125 active voucher distributing agencies. In addition, those in fuel poverty are supported with top-up payments on their pre-payment meters. Recently the Fairbite Food Club has been established with 60 members who are able to shop weekly from a selection of non-perishable and fresh food, which is sourced from the FairShare charity. To meet the strategic challenges of the demand for its services, the trustees are looking for individuals with the skills, vision, values and commitment to join its established and active Board.

The main purpose of CCFb is the relief of poverty within a 25-mile radius of Cambridge. It is run by an incorporated registered charity with currently seven trustees, five of whom were recruited from the three Cambridge churches of different denominations of the Christian faith, namely Cambridge Community Church (C3), Our Lady and the English Martyrs (OLEM) and St Paul's, which initiated the charity. The trustees now want to recruit one or two more trustees to strengthen and widen the skills and experience represented on the board. They also want to anticipate a rotation in membership that is consistent with good governance. In doing so they will choose those whose skills and experience would most benefit the charity and whose personal values accord with the charity's founders and of the Trussell Trust, whose Foodbank Network CCFb is a member.

The Trussell Trust states that: "Whilst we are a Christian organisation, we serve people of all faith groups and beliefs or none. We are passionate about inclusion and being non-judgemental is central to what we do. We believe that everyone has the right to have food on their plate, dignity, skills, a chance to work and hope for the future. We operate according to Christian principles of compassion, honesty, integrity, openness, kindness and care of all people, regardless of backgrounds or beliefs. We believe in turning faith into practical action, living out God's love for the poor."

Given the Trustees' responsibility for the ethos and values of the charity, all Trustees must be Christians, drawn from any denomination.

This is an exciting opportunity to contribute towards the work of the foodbank in Cambridge at a time of change and development, and to utilise your skills and experience in a challenging and worthwhile environment. We are looking for trustees who live or work locally, with strong strategic planning experience and good local networks, combined with a commitment to the service we deliver.

[PTO]



The Charity has an effective existing management team with full day-to-day responsibility for running the foodbank. The role of the trustees is to provide strategic oversight and, when needed, advice to the management team. For that reason, it is helpful if individual trustees, as well as having good strategic sense, have experience and skill in specific areas. Individuals who have one or more of the following skills to offer:

- Fundraising
- Writing funding applications
- Volunteer management
- Public relations i.e. media and promotion
- Legal
- Managing premises
- Purchasing premises

would complement the skills of the existing trustees.

Through regularly preparing for, attending, and playing a full part in Trustee meetings, and supporting the foodbank through participation in agreed projects, Trustees will be responsible for:

- Developing CCfb's vision and strategic direction. Identifying key issues and opportunities, and actively contributing to setting policy and objectives; fully involving volunteers.
- Maintaining an awareness of CCFb's business, setting targets, and evaluating performance to ensure that the needs of the local community are being met.
- Ensuring that CCFb's governance arrangements are fit for purpose and complied with.
- Monitoring the financial position of the Service, ensuring that it operates within its means and that resource allocation is in line with our objectives.
- Proactively seeking to further the strategic objectives of the foodbank and acting in our best interests at all times. In particular, representing the foodbank externally to a variety of audiences.

Personal skills and qualities:

- commitment to the aims, principles and policies of the foodbank
- ability to understand and accept their responsibilities and liabilities as trustees
- ability to think creatively and strategically, and exercise good, independent judgement
- effective communication skills and ability to work effectively as a member of a team
- ability to act as an active and credible ambassador for the foodbank with external audiences
- numeracy to the extent required to understand CCfb accounts with the support of a treasurer

Further information about the charity can be found on our website

www.cambridgecityfoodbank.org.uk. If there are questions or clarifications about this role which applicants wish to discuss in advance of writing a letter of application, please do not hesitate to contact Dr David Livesey, chair the trustees, via chair@ccfb.org.uk and/or Jon Edney, CCFb's Director/Coordinator, via jon.edney@ccfb.org.uk.

Letters of application, together with the names of two referees, which must arrive no later than Monday 3rd February, should be addressed to David Livesey, Chair of the Trustees, either at Cambridge City foodbank, chair@ccfb.org.uk or 2 Orwell House, Cowley Road, Cambridge CB4 0PP.